

**Personnel Board Meeting**  
October 13, 2010  
First Floor Meeting Room, Town Hall  
8:30-10:30a.m.

**Agenda**

Opening/Welcome

Introductions

Agenda Review/Additions

Minutes Review

**New Business:**

- Personnel Changes
- Review Collector-Treasurer, Comptroller, and Finance Director job descriptions
- Pay Classifications
- Diana's Issue

**Old Business:**

- Personnel Procedures Manual Review/Update, (October 20<sup>th</sup> Meeting)

**Other Business:**

**Announcement:**

**Next Meeting:** October 20, 2010 in the Town Room 2<sup>nd</sup> floor